



Europass Curriculum Vitae

Personal Information

First name(s) Surname Lazar Corina
Address Via Edmondo de Amicis 28/G
30038, Spinea (VE), Italy
Telephone numbers 3895738787
Fax
E-mail address lazarcorina4@gmail.com
Nationality Moldavian
Date of birth 23/05/1998
Sex F

Job applied for / position

Work Experience

Date (from-to) from 29/05/2017 to 26/06/2017
Occupation or position held Trainee
Name and address of employer INPS , Dorsoduro, 3519/I, 30123 Venice
Welfare
Type of business or sector
Work at computer.
Collecting data.
Checking bank details and IBAN codes.
Main activities and responsibilities Control and insertion of the addresses of traders or craftsmen.
Notification of the recommended.
Checking the list of debts of retailers and craftsmen.
Company tutor : Amoroso Gianluca

Education and qualification awarded

Date (from-to) From 12/09/2013 to 15/06/2018
Type of qualification Commercial service diploma : vote 73/100
Main subjects covered or skills acquired Business Economy, Law, Political Economy, English, Spanish.
Name and address of organisation providing education and training IIS L.Luzzatti, Via Perlan 17, 30174, Mestre-Venice
Level of qualification

Personal skills and competences

Mother tongue(s) Moldavian

Other language(s) Italian

Self-assessment

European Level ()***Language:** English**Language:** Spanish**Language:**

Understanding		Speaking		Writing
<i>Listening</i>	<i>Reading</i>	<i>Spoken interaction</i>	<i>Spoken production</i>	
B1	B1	B1	B1	B1
A2	A2	A2	A2	A2

() Common European Framework of Reference for Languages*

Good verbal communication skills.

Communication skills

Empathic listener.

Good presentation and negotiation skills.

Organisational/managerial skills and competences

Job-related skills

Computer skills

Basic computer skills including browser navigation and search terms.
Knowledge of Office package (Word, Excel and PowerPoint).

Artistic skills

Other skills

Driving licence

Additional information

Cambridge English Entry Level Certificate in ESOL International

Concil of Europe Level B1

Chief Executive: Saul Nassè

Attachments

School Tutor: Furlan Paola

Venezia-Mestre, 26/04/2018

Student's signature (if over 18) or parent's signature (if under 18)

In compliance with the Italian D.L 196/2003, I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree.

I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy.

Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria.

Venezia-Mestre, 26/04/2018

Student's signature (if over 18) or parent's signature (if under 18)