



Europass Curriculum Vitae

Personal Information

First name(s) Surname Alessia Rossi
Address via Orlanda 176/c, Campalto, Venezia (VE)
Telephone numbers 3467966602
Fax
E-mail address ale.r.alessia.rossi@gmail.com
Nationality Italian
Date of birth 17/05/1998
Sex female

Job applied for / position

Work Experience

Date (from-to) 1) 1/05/2017-28/08/2017
2) 29/05/2017-26/06/2017
3) 06/06/2016-31/08/2016
4) 23/05/2016-02/06/2016, 01/02/2016-14/02/2016

Occupation or position held 1) shop assistant
2) Stage
3) Lifeguard
4) Stage

Name and address of employer 1) "Bortoletti fonderia artistica store" 1854, S. Marco , 30124 Venezia
2) "INPS Venezia"
3) "Altoadriatico SRL"
4) "Generali Italia S.p.S.- Agenzia Generale di Venezia Mestre Galleria Teatro Vecchio

Type of business or sector 1) Tourism
2) Social security
3) Tourism
4) insurance

Main activities and responsibilities 1) salesperson
2) file management
3) rescue
4) archive and document management

Education and qualification awarded

Date (from-to) 2012/2018
Type of qualification Commercial Services Diploma: vote 90/100
Main subjects covered or skills acquired Economy, Law, Communications techniques, Italian, History, English, Maths, Spanish

Name and address of organisation providing education and training
 IIS Luigi Luzzatti, Via Perlan 17, 30174 Venezia VE
 Level of qualification
 Operator in Business Management

Personal skills and competences

Mother tongue(s)
 Italian
 Other language(s)
 English, Spanish

Self-assessment <i>European Level (*)</i>	Understanding		Speaking		Writing
	<i>Listening</i>	<i>Reading</i>	<i>Spoken interaction</i>	<i>Spoken production</i>	
Language: English	B1	B1	B2	B2	B2
Language: Spanish	Base	Base	Base	Base	Base
Language:					

(*) *Common European Framework of Reference for Languages*

Communication skills
 Good communication skills gained through my experience and strategies thanks to Communications Techniques at school.
 Organisational/managerial skills and competences
 Thanks to my role of students representative of the institute, I had the opportunity to achieve and improve organisational skills
 Job-related skills
 Computer skills
 ECDL: Computer Essential and Online Essential
 Artistic skills
 Other skills
 BLSD-AED Patent
 Driving licence
 B

Additional information

the following people can be contacted for references:
 Sig. Michela Giolo (Capo area and tutor) "INPS Venezia" 041 2702533, Sig. Sara Bortoletti (Proprietor) "Bortoletti Fonderia Artistica" shop's 340 7245449, Prof.essa Paola Furlan (paolafurlan.12@gmail.com) IIS Luzzatti via Perlan 17 Mestre.

Attachments

Venezia-Mestre, 30 aprile 2018

Student's signature (if over 18) or parent's signature (if under 18)

In compliance with the Italian D.L 196/2003, I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree.

I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy.

Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria.

Venezia-Mestre,30 aprile 2018

Student's signature (if over 18) or parent's signature (if under 18)
