



Europass Curriculum Vitae

Personal Information

First name(s) Surname Min Feng
 Address Marghera (VE)
 Telephone numbers
 Fax
 E-mail address fengmin0507@gmail.com
 Nationality Chinese
 Date of birth 07/05/1996
 Sex F

Job applied for / position

Work Experience

Date (from-to) First internship: 29/05/2017 - 29/06/2017
 Second internship: 01/02/2016 - 12/02/2016 23/05/2016 - 03/06/2016
 Occupation or position held Trainee
 Name and address of employer First internship: Metamondo, Via Ca'Rossa 21/A (VE)
 Second internship: INAIL, Via della pila 51 (VE)
 Type of business or sector First internship: Tour operator
 Second internship: Social security institution
 Main activities and responsibilities First internship: Recording customer's feedback and booking tickets
 Second internship: Helping in managing documents

Education and qualification awarded

Date (from-to) 2013--2018
 Type of qualification Vocational Institute Diploma in business management
 Main subjects covered or skills acquired Economics, Law and Communication
 Name and address of organisation providing education and training IIS Luigi Luzzatti
 Via perlan 17, 20174 Mestre (VE) Italy
 iisluzzatti.it
 Level of qualification Diploma: vote 74/100

Personal skills and competences

Mother tongue(s) Chinese
 Other language(s) Italian English Spanish

Self-assessment
 European Level (*)

Language: Italian
 Language: English
 Language: Spanish

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	
B2	B2	B2	B2	B2
A2	B1	B1	B1	B1
A2	A2	A2	A2	A2

(*) Common European Framework of Reference for Languages

Communication skills
 Organisational/managerial skills and competences
 Job-related skills

Good relational skills
 Good interaction with clients

Computer skills	Good command of Office (Word, Excel and Powerpoint)
Artistic skills	Drawing and DIY
Other skills	Cooking
Driving licence	No
Additional information	The following people can be contacted for reference: Prof. Scarpa Elena, Prof. Furlan Paola. IIS Luigi Luzzatti , Via perlan 17,30174 (VE) Italy. Contact information: 041.5441545/6/7 - Fax 041.5441544
Attachments	

Venezia-Mestre, 30 aprile 2018

Student's signature (if over 18) or parent's signature (if under 18)

In compliance with the Italian D.L 196/2003, I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree.

I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy.

Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria.

Venezia-Mestre, 30 aprile 2018

Student's signature (if over 18) or parent's signature (if under 18)
