



Europass Curriculum Vitae

Personal Information

First name(s) Surname Emma Quercioli
 Address Mira (Italy)
 Telephone numbers +39 3456964801
 Fax
 E-mail address emmaquercioli@gmail.com
 Nationality Italian
 Date of birth 1999
 Sex Female

Job applied for / position

Work Experience

Date (from-to) Internship
 From 29/05/2017 to 30/06/2017
 Occupation or position held Employee
 Name and address of employer Archimede Gruden srl, Venice-Italy
 Type of business or sector Logistics
 Main activities and responsibilities Manage e-mail, practical conduct, maintenance of data in dedicated logistics planning and operational systems

Education and qualification awarded

Date (from-to) From September 2013 to July 2018
 Type of qualification Logistics and Transport: vote 83/100
 Main subjects covered or skills acquired Logistics, Mechanics, Electrical Engineering, Navigation sciences, Low
 Name and address of organisation providing education and training IIS Luzzatti-Gramsci, Via Perlan 17, Mestre- 30174
 Level of qualification Diploma of Secondary School

Personal skills and competences

Mother tongue(s) Italian
 Other language(s) English

Self-assessment
 European Level (*)

Language: English

Language:

Language:

Understanding		Speaking		Writing
<i>Listening</i>	<i>Reading</i>	<i>Spoken interaction</i>	<i>Spoken production</i>	
A2	B1	B1	B1	A2

(*) Common European Framework of Reference for Languages

Communication skills I work better with a team but I work well even individually
 Organisational/managerial skills and competences I'm a very organized and on time person
 Job-related skills Maintenance of databases ; scanning, coping and filing of paper and electronic records
 Computer skills I can use the office package
 Artistic skills

Other skills
Driving licence

Additional information

In my leisure time I play sport; I read books and I meet my friends because I'm very social person

Attachments

Health and safety training certification (12 hours course)

Venezia-Mestre, 05/04/2018

Student's signature (if over 18) or parent's signature (if under 18)

Emma Quercioli

In compliance with the Italian D.L 196/2003, I hereby authorize the recipient of this document to use and process my personal details for the purpose of recruiting and selecting staff and I declare that I am informed of my rights in accordance with art. 23 of the above mentioned decree.

I hereby allow my personal details to be handled fairly by companies, societies and any organizations which cooperate with You, respecting my right to privacy.

Besides I authorize to use my personal details also by electronic ways and/or automated equipments to link the details with those of other people, according to quality and quantity criteria.

Venezia-Mestre, 05/04/2018

Student's signature (if over 18) or parent's signature (if under 18)

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